

The Mount Vernon City Council met November 18, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Motion to approve the Agenda made by Wieseler, seconded by West. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda made by West, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – November 4, 2019 Regular Council Meeting

Public Hearing

Public Hearing on the Restated Linn County Fire District One/City of Mount Vernon 28E Agreement for Fire Protection and Emergency Services. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to G-2. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Resolutions for Approval

Resolution #11-18-2019A: Approving the 28E between Linn County and the City of Mt. Vernon for the 1st Street Overlay Project. At a previous meeting Council approved the 1st Street overlay project. Resolution #11-18-2019A is the formal agreement between the City and Linn County detailing the payment structure and scope of work. Motion to approve Resolution #11-18-2019A made by West, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #11-18-2019B: Approving the Restated Linn County Fire District One/City of Mount Vernon 28E Agreement for Fire Protection and Emergency Services. City Administrator Chris Nosbisch explained that the City's insurance company (ICAP) said there needed to be specific language in the City's policy adding Linn County Fire District #1. Approving Resolution #11-18-2019A adds Linn County Fire District #1 as an additional insured on the City's policy. Motion to approve Resolution #11-18-2019B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #11-18-2019C: Certifying the TIF Debt Incurred in CY 2019 for FY 2021 to the Linn County Auditor. With the purchase of the new police station the City created \$500,000.00 in new TIF debt. The total amount of TIF money to be certified is \$649,290.00. Motion to approve Resolution #11-18-2019C made by Wieseler, seconded by Rose. Roll call vote. Motion carries.

Resolution #11-18-2019D: Renaming Highway 30 to Business 30 within the Mt. Vernon City Limits. The existing Hwy 30 must be renamed now that the IDOT has opened the Hwy 30 bypass. Lisbon, Mount Vernon and Linn County have agreed to re-name it "Business 30". This will maintain consistency for emergency services. Those affected by the change have been notified by mailed letters. Staff will notify the post office after Council approval. Motion to approve Resolution #11-18-2019D made by Rose, seconded by West. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Rose. Motion carries.

AIRGAS INC	CYLINDER RENTAL FEE-PW	64.93
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,081.41
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,000.00
ALLIANT IES UTILITIES	ENERGY USAGE-FD	743.32
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	730.57
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	589.30
ALLIANT IES UTILITIES	ENERGY USAGE-WC	559.09
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	539.91
ALLIANT IES UTILITIES	ENERGY USAGE-WC	526.81
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	285.81
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	161.33
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	148.48
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	108.63
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	71.99
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	40.76
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	40.76
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	13.25
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	5,126.31
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,173.67
ALLIANT IES UTILITIES	ENERGY USAGE-PD	647.30
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	172.26
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	67.22
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	42.08
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	18.41
APPLE CREEK KENNEL	BOARDING/MONSTER-K9	266.00
AUDITOR OF STATE	AUDIT FILING FEE	625.00
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	1,117.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES	2,070.00
BSN SPORTS COLLEGIATE PACIFIC	SCOREBOARDS-WC	788.00
CEDAR RAPIDS METRO ECON ALLIANCE	MEMBERSHIP-ECON DEV	3,500.00
CENTURY LINK	PHONE CHGS-PD	56.65
CENTURY LINK	PHONE CHGS-FD	149.64
CONFLUENCE INC	CORRIDOR STUDY	1,863.25
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	110.00
DE NOVO MARKETING	MARKETING-WC	22,320.00
EMS LEARNING RESOURCES CENTER	TRAINING-FD	20.00
EMS LEARNING RESOURCES CENTER	TRAINING-FD	20.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	75.00
GARLING CONSTRUCTION INC	WELLNESS CENTER	891,623.98
GROUP SERVICES INC	INSURANCE-ALL DEPTS	3,445.57
HENDERSON PRODUCTS INC	VALVE-RUT	513.50
HILLS BANK & TRUST COMPANY	2015 GO BOND	2,516.75
HOTSY CLEANING SYSTEMS INC	EQUIP REPAIR-RUT	228.00
IAN HECK	REFEREE-P&REC	45.00
IOWA SOLUTIONS INC	DBR BACKUP-PD	558.10
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JOAN BURGE	CLEANING SERVICE-P&A	75.00
JORDAN AXTELL	REFEREE-P&REC	135.00

KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	105.22
LYNCH FORD	5K MI MAINT,ROTATE TIRES-PD	69.16
MARTIN EQUIPMENT	JD310 BACKHOE/SHIFTING ISSUE	2,123.36
MATT SIDERS	MILEAGE-P&REC	75.40
MEDIACOM	PHONE/INTERNET-POOL	173.02
MENARDS	DRY WALL TOOLS-RUT	145.12
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	152.62
MOUNT VERNON PHARMACY	VACCINES-ALL DEPTS	376.64
MT VERNON CAR WASH	CAR WASH-PD	16.00
NOLAN JACKSON	REFEREE-P&REC	135.00
OPN ARCHITECTS	WELLNESS CENTER	6,480.87
PAYROLL	CLAIMS	64,426.43
PHELANS	FURNITURE-WC	8,192.46
REC DESK LLC	ANNUAL SUBSCRIPTION-WC	1,400.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTIONS-P&A	321.02
RHINO INDUSTRIES INC	CHEMICALS-SEW	1,694.00
RICHARD BURROUGHS	CEMETERY MAINT	3,750.00
RYDER BUNCH	REFEREE-P&REC	75.00
SAXTON INC	FURNITURE-WC	3,258.78
STAPLES ADVANTAGE	PAPER,WALLETS-P&A,PD	116.43
STAPLES ADVANTAGE	EAR PLUGS-P&A	14.99
STATE HYGIENIC LAB	TESTING-SEW	4,718.50
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	1,281.38
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	3,925.00
TYLER PANOS	REFEREE-P&REC	135.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-WAT,SEW	42.00
US CELLULAR	CELL PHONE-PD	163.98
USA BLUE BOOK	SUPPLIES-WAT	645.67
USA BLUE BOOK	SUPPLIES-WAT	92.95
VERIZON CONNECT	INFORMATION SYSTEMS-PW	227.40
WENDLING QUARRIES	ELLIOTT PARKING LOT-CIP	12,257.36
WEX BANK	FUEL-PD	1,101.69
WRH INC	WWTP IMPROVEMENTS 2019	107,784.61
TOTAL		1,176,702.10

EXPENDITURES

CAPITOL IMPROVEMENT PROJECTS	12,257.36
COMMUNITY CENTER-OPERATIONAL	23,720.00
DEBT SERVICE	2,516.75
GENERAL FUND	17,612.70
LOST III COMMUNITY CENTER - CONSTR	911,429.99
PAYROLL	64,426.43
ROAD USE TAX FUND	15,361.41
SEWER FUND	13,049.87
SOLID WASTE	514.64
STORM WATER FUND	137.08
WATER FUND	7,891.26
WWTP UV DISINFECTION	107,784.61
TOTAL	1,176,702.10

REVENUES - OCTOBER

GENERAL FUND	1,435,232.63
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PUBLIC SAFETY	69,992.60
PUBLIC WORKS	247,264.24
CUTURE & RECREATION	16,595.37
DEBT SERVICE	2,216,943.26
TOTAL	3,986,028.10

Discussion and Consideration of Zoning Code Amendment Request – Council Action as Needed. Planning and Zoning Commission was asked to review the regulations related to first floor apartments within the Town Center zoning. P&Z would like to know Council's thoughts before a lot of time is spent on this. After a brief discussion Council was unanimous in favor of having P&Z review.

Discussion and Consideration of Change Order #40 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #40 is in the amount of \$1,751.85 and is for the addition of an outlet and switch for the garbage disposal. Council shared their frustration of having to pay for what appears to be an engineering/architect omission error (GB disposal was included in bid, installation was not). Motion to approve Change Order #40 made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Potential Flooring Change Order – Lester Buresh Family Community Wellness Center – Council Action as Needed. The moisture level of the concrete for the track and gym floor areas remains high. Staff is waiting for more information but estimates are about \$10,000.00 to add another barrier to the floor construction. Staff is asking for Council to approve a future change order to cover this now instead of waiting until the December meeting thus avoiding calling an extra meeting in order to stay on the construction schedule. Motion to approve a future change order for the floor barrier made by Wieseler, seconded by Rose. Motion carries.

Discussion and Consideration of Gear Drive Quote – 2019 WWTF Improvements – Council Action as Needed. Staff asked Council to approve the replacement of the screw pump for the WWTP. This was not part of the 2019 improvements project. Rose motioned to approve the Gear Drive Quote provided by Lakeside, seconded by Wieseler. Motion carries.

Discussion and Consideration of Mowing Contract for the Mt. Vernon Cemetery – Council Action as Needed. Paradise Landscaping submitted a mowing contract for FY21. Cost is \$750.00 per mow which is the same as last year. Staff recommends approving the contract. Motion to approve Paradise Landscaping contract made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration Backup Leaf Vac Purchase – Council Action as Needed. Staff is asking Council to approve the purchase of a backup leaf vac for the purchase price of \$8,250.00. Motion to approve the purchase of a leaf vac and box for \$8,250.00 from MacQueen Equipment made by West, seconded by Rose. Motion carries.

Discussion and Consideration of Silver Sneaker Program at the LBC – Council Action as Needed. P&Rec Director Matt Siders explained that there are certain health insurance companies that will reimburse individual clients for a membership to a facility. As an example, Silver Sneakers is a program partnering with Humana. If the wellness center would join Silver Sneakers Humana would reimburse the facility \$2.50 each time the patron uses the wellness center up to a maximum of \$20.00 per month. A membership for a senior is \$25.00 per month for one year. There is a \$5.00 gap between the membership fee and the reimbursement. This could be made up if a senior couple gets a membership which is \$30.00 per month (annual membership). Silver Sneakers would reimburse the facility \$40.00 per month (the facility would make \$10.00 per month). Siders asked Council if they wanted him to pursue that membership knowing that

there may be a \$5.00 individual loss or if they didn't want a loss to the wellness center they could ask the individual to pay the \$5.00 gap. Council was agreeable with the program.

Discussion and Consideration of Marketing Expenditures for Membership Drive – Council Action as Needed. For a cost of \$4,000.00 staff has asked DeNovo for help with the marketing of the opening membership drive. Motion to approve \$4,000.00 to DeNovo for membership drive marketing expenditures made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of laDOT Transfer Agreement No. 2017-4-131 – Council Action as Needed. IDOT has submitted a “state of repair” agreement in the amount of \$570,000.00 to the City. The roadway segments included are from Willow Creek Road to 10 Avenue (\$34,000.00), from 10th Avenue to Iowa 1 (\$53,000.00) and from Iowa 1 to ECL (\$483,000.00) for a total of \$570,000.00. If the funds are not restricted, the City would like to purchase a larger plow truck for \$200,000.00 to maintain this stretch of roadway.

Discussion and Consideration of Change Order #41 – Lester Buresh Family Community Wellness Center – Council Action as Needed. Change Order #41 is in the amount of \$1,499.40 and is for the cost of sealer to be added to the polished concrete floor in the main entryway and 1st floor hallway. It will help protect against staining in these high traffic areas. Motion to approve Change Order #41 made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the Final Plat for Broulik 3rd Addition – Two Mile Extraterritorial Review – Council Action as Needed. Motion to set the Public Hearing date for December 2, 2019 made by Wieseler, seconded by West. Motion carries.

Reports to be Received/Filed

Mt. Vernon Police Report. There were 4 reported collisions and 25 incidents in October. Reports included 3 driving while suspended, hit & run, trespassing, OWI, voluntary committal and more. Officers made 6 arrests in October. Charges include OWI, possession of controlled substance and drug paraphernalia. K9 Monster was deployed on two traffic stops. A controlled substance residue was located in both vehicles. Monster also assisted MV Schools with a search where he alerted on one vehicle. A controlled substance residue was located inside the vehicle. Officers worked 8 hours of STEP resulting in 5 speed violations, 1 registration violation, 2 equipment violations and more. Per the 28E agreement with Lisbon the department provided 2,475 minutes of patrol time, 5 service calls and 120 minutes of administrative time totaling \$1,793.20.

Mt. Vernon Public Works Report. The Elliott Park addition has been seeded. The leaf program continues and will be extended 2-3 weeks depending on the weather. Crews have dealt with two snow storms already and have been helping with renovation work at the new PD Station.

Mt. Vernon Parks and Rec Report. All parks and facilities have been winterized. Park and Rec Board are discussing capital projects. Girls Basketball is underway. The 2019 Pool Report will be presented to Council in December. December 5th is Magical Night. Park and Rec Board has been reviewing the Master Plan and will also be presented in December. There are several Eagle Scout projects underway and will be presented to Council upon their completion.

Discussion Items (No Action)

Police Department Preliminary Design Board. Chief Doug Shannon shared a preliminary design board of the new PD station with Council. This has not been reviewed by an architect or engineer.

Reports of Mayor/Council/Administrator

City Administrator's Report. The joint meeting between the Planning Commission and Council is set for November 25, 2019. The Commission will consider the plan adoption on December 11 and Council on December 16, 2019. Iowa League of Cities Municipal Leadership Academy information was given to Council.

As there was no further business to attend to the meeting adjourned the time being 8:25 p.m., November 18, 2019.

Respectfully submitted,
Sue Ripke
City Clerk